Request for Quotation and Terms of Reference

Facilitation services during a Zoom Webinar to celebrate the UN International Youth Day
12 August 2020

1. INTRODUCTION

The Benguela Current Convention (BCC) is a multi-sectoral organisation established by the republics of Angola, Namibia and South Africa to spearhead regional collaboration for integrated management, sustainable development and protection of the environment. This is done by using an ecosystem approach to ocean governance in the Benguela Current Large Marine Ecosystem (BCLME). The BCC is the first inter-governmental Convention in the world to be based on the Large Marine Ecosystem (LME) concept of ocean governance – a move towards managing transboundary resources at the larger ecosystem level (rather than at the national level) and balancing human needs with conservation imperatives.

The BCC and its member states joins the United Nations (UN) in celebrating International Youth Day 2020. International Youth Day gives an opportunity to celebrate and mainstream young peoples’ voices, actions and initiatives, as well as their meaningful, universal and equitable engagement. The BCC will host this webinar for the youth to share their actions and raise their voices towards conservation and sustainable use of the Benguela Current Large Marine Ecosystem, in line with UN Sustainable Development Goal 14 “life below water”.

The BCC seeks the services of a moderator to direct and facilitate proceedings during the zoom webinar. The webinar will be hosted on 12 August 2020 from 11h00 to 13h00 Namibian time.

2. SCOPE OF WORK

The moderator will be responsible for the following:
   i. Direct the participants on webinar proceedings;
   ii. Introduce panel members;
   iii. Facilitate discussions and promote interaction among the participants;
   iv. Encourage robust discussion
   v. Ensure that the discussion stays within the thematic parameters and are orderly;
   vi. Assist presenters and participants to submit questions, comments and recommendations;
   vii. Ensure effective time management.

3. QUALIFICATION AND EXPERIENCE

The moderator must hold a qualification in communications, marketing and or public relations. He/she must have traceable experience in providing facilitation services in both public and the private sector. The moderator should also have experience in the environment sector and background knowledge on sustainable development goals. Experience in facilitating virtual stakeholder engagements will be an added advantage.

4. SUBMISSION

Prospective moderators must submit their quotation and abridged credentials to fransina.shihepo@undp.org. The closing date for submissions is 6 August 2020.