



Empowered lives.
Resilient nations.

**Terms of reference
for
National Project Officer (NPO)**

Job title: National Project Officer (3 positions)

Duty Station: Angola (Luanda); Namibia (Windhoek); South Africa (Cape Town)

Commencement date: as soon as possible

Expected duration: Three years. Probation period of no more than nine months

Level: Patterson D5, Scale: N\$ 672,159 - 725,931 [Namibian Dollars, Total Cost to Company]

1. About the Benguela Current Convention (BCC)

The BCC was established in January 2007 through the signing of an Interim Agreement by Angola, Namibia and South Africa. On 18 March 2013, the three governments signed a ground-breaking environmental treaty, that entrenches the Benguela Current Convention (BCC) as a permanent inter-governmental organisation. The BCC is the first inter-governmental Convention in the world to be based on the Large Marine Ecosystem (LME) concept of ocean governance – a move towards managing transboundary resources at the larger ecosystem level (rather than at the national level) and balancing human needs with conservation imperatives.

The BCC is governed through the Ministerial Conference with its strategic and operational activities driven by the Commission, and has three permanent advisory committees: The Ecosystem Advisory Committee (EAC) comprises senior, multi-disciplinary experts providing the Commission with the best scientific, legal and socio-economic advice and management recommendations based on best available relevant information, as generated and presented by various technical working groups; the Finance and Administration Committee (FAC) has the mandate to provide oversight over the secretariat's audit and financial control functions to ensure good corporate governance and also provides independent assurance and support to the Commission and the Secretariat by evaluating the Secretariat's risks, control and compliance framework, and its external accountability responsibilities; the Compliance Committee is mandated to provide the Commission with information, advice and recommendations on the implementation of, and compliance with, the measures adopted to give effect to the objectives of the Convention. The Secretariat, based in Swakopmund, is entrusted by the Parties to coordinate and provide support to all the BCC structures by facilitating the execution of their functions;

coordinate programmes; mobilise resources; and establish partnerships with relevant organisations. The coordination by the Secretariat is guided by the signed Strategic Action Programme (SAP, 2015 – 2019) for the implementation of BCC activities.

Professional staff are recruited from member countries, with gender equity at the forefront of the recruitment process.

The core values of the BCC are integrity, accountability, transparency, equity and environmental sustainability.

2. Overview of BCLME III Project

The BCC Secretariat is implementing a project titled “Improving Ocean Governance in the Benguela Current Large Marine Ecosystem” (BCLME III Project) in partnership with the United Nations Development Programme (UNDP). The project is funded by the Global Environment Facility (GEF) and with co-financing from the BCC Parties. The BCLME III Project will further the objectives of the BCC Convention by:

- i. Providing policy, legislative, institutional and management support for ecosystem-based management;
- ii. developing more effective stakeholder engagement and strengthening partnerships to ensure the long-term future of the BCC;
- iii. developing stronger capacity within the region for ecosystem-based management; and
- iv. addressing marketing and resource mobilization mechanisms.

In addition, the BCLME III Project will implement demonstration projects in each of the three BCC countries as follows:

Angola – local level sustainable fisheries management practices (including fish processing, improving regulatory systems, mariculture);

Namibia – promotion of blue economy through integrated coastal and ocean governance;

South Africa – monitoring and maintenance of water quality (including assessment of impacts, developing best practices as well as guidelines and standards).

3. Roles and responsibilities

The National Project Officer will coordinate implementation of the BCLME III Project activities at national level under direct supervision of the Project Coordinator. He or she will have the following responsibilities and functions:

- a) Coordinate the implementation of demonstration projects, in line with the BCLME III Project Document and in consultation with national BCC focal ministry;
- b) Assist with the strengthening of cordial working relations and foster collaboration and nurture mutual trust amongst all BCC sectors to ensure effective implementation of the BCC Strategic Action Programme;

- c) Support the office of the Commissioner in facilitation of the work of the National Intersectoral Committees (or equivalent); e.g. with meeting arrangements, including the preparation and transmission of draft provisional agendas; recording of the proceedings, resolutions, proposals, decisions and recommendations adopted by all meetings of the Committee as may be required;
- d) Support the office of the Commissioner in the delivery of the objectives of the BCC at national level (other than those mention in (c) above);
- e) As directed by the Commissioner and Project Coordinator, and in close consultation with the Stakeholder Engagement Specialist, liaise with stakeholders including private sector, academia, NGOs, civil society and development partners to further the objectives of the BCC through BCLME III Project;
- f) Liaise with and work closely with the Project Coordinator and other members at the BCC Secretariat to prepare, implement and monitor national work plans;
- g) Participate in national and regional Project/BCC meetings as may be required;
- h) Support marketing / visibility / public outreach of the BCC;
- i) Setup a monitoring and evaluation system to monitor the efficiency and effectiveness of the implementation of the SAP at national level;
- j) Prepare national level quarterly reports to be presented to Commissioner, BCC and UNDP;
- k) Perform any other duties as may be required.

4. Qualifications, Skills and Competencies

- A Master's degree in relevant fields (marine sciences, natural resources, environmental management, business administration or equivalent);
- A minimum of five years' experience in fields related to the assignment;
- Demonstrated organizational, diplomatic and negotiating skills;
- Familiar with the BCLME and the application of a multi-sectorial, integrated approach to ecosystem management and sustainable development;
- Excellent English speaking and writing skills with working knowledge of Portuguese highly advantageous for South Africa and Namibia whereas in Angola excellent Portuguese skills are a requisite with working knowledge of English;
- Highly driven, dynamic and a self-starter.

5. Application Process

The vacancies are open to competent nationals of the BCC Member States (Angola, Namibia and South Africa).

Applications should be forwarded to:

The BCLME III Project Manager, 1 Strand Street, Swakopmund, Alternatively by post to: Private Bag 5031, Swakopmund, Namibia and / or preferably by Email to: info@benguelacc.org.

Closing Date: 31 August 2018

Note: Only short-listed candidates will be contacted for the interviews.