



CALL FOR PROPOSALS

CONSULTANCY SERVICES TO SUPPORT A COORDINATED SECTORAL APPROACH TO INTEGRATED OCEANS AND COASTAL PLANNING IN SOUTH AFRICA

1. BACKGROUND

South Africa is a maritime nation with jurisdiction over one of the largest exclusive economic zones in the world. South Africa's coastal environment is a rich and diverse national asset, providing important economic and social opportunities for the human population. The ocean represents a significant asset for current and future generations of South Africans. The use of various marine resources in our ocean space has increased over time and there remains significant potential for the unlocking of further economic development opportunities. As such, South Africa needs to continuously balance the economic opportunities which our ocean space affords us while maintaining its environmental integrity.

The challenge for South Africa is how best to encourage sustainable research, innovation and technology, investment opportunities and access to use our ocean and coastal resources in order to contribute to job creation and growth to the GDP. Facilitating economic upliftment to coastal communities is important, while also protecting the ocean and coastal natural asset for present and future generations. Understanding the goods and services provided by both the ocean and coastal environment is very difficult and complex, and is exacerbated by limited information and inaccessible data.

This recognition has led many maritime states to adapt their ocean management approaches to better coordinate, monitor and regulate human use in their maritime zones. It has been clearly demonstrated in the South African Marine Spatial Planning Framework that the adoption of a coordinated sectoral management approach to the ocean space can support and stimulate both the economic and environmental sectors. South Africa is fortunate in that the existing environmental regulatory framework has already identified the need for coordinated sectoral management.

In 2008, the Integrated Coastal Management Act (ICM Act) was promulgated to establish the statutory requirements for integrated coastal and estuarine management in South Africa. The Act also prescribes the inclusion of norms, standards and policies for further elaboration and guidance on coastal management provisions within legislation and specific scenarios and/or issues. One of the many reasons for the adoption of this form of management is to promote the conservation of the coastal environment, and ensure that sustainable development conducted within the coastal zone is cognizant of dynamic coastal processes and climate change impacts, and to maintain the natural character and functioning of coastal landscapes and ecosystems

Then in 2013, the Spatial Planning and Land Use Management Act (SPLUMA) emerged in response to the need to regulate spatial planning and land use management in South Africa. SPLUMA provides a framework for spatial planning and land use management in South Africa. Furthermore, in May 2014, South Africa developed a White Paper on the National Environmental Management of the Ocean (NEMO). This White Paper sets out an approach whereby South Africa can, in the short term, increasingly accommodate coordinated sectoral management within the existing statutory framework. It envisages the simultaneous preparation of ocean environmental legislation aimed at improving the regulation and coordination of the management and development of South Africa's Ocean (making use of Marine Spatial Planning, for example).

The existing planning regime in South Africa, especially dealing with space is an intricate and complex system involving several authorities and planning frameworks and tools. The coastal zone is often overlooked from a broader planning perspective, despite being an area of intrinsic complexity and overlap of activities and interests. This shift to an integrated approach is necessary to build better partnerships, trust and understanding amongst key role-players for the benefits of improved information and knowledge sharing to inform environmental, social and economic spatial planning.

Marine Spatial Planning (MSP) will lead to improved knowledge and understanding of South Africa's Ocean from an economic, social and environmental perspective and is underpinned by a necessity to develop a comprehensive approach which will be informed by important drivers to respond to the identified need. Currently, a national framework exists which is meant to guide the process for the establishment of area plans, however, the framework is still to be implemented. Trans-disciplinary research and interaction is important to developing effective mechanisms for terrestrial and marine space planning and will be reliant on the skills and capacity within existing working groups/ steering committees.

Well-informed mechanisms will allow for economic sector strategies to be aligned through proper planning processes, which seek to encourage, advance, balance and expand sustainable development objectives, including the prioritization of conservation and protected areas in the ocean space for ecosystem-based management approaches. It is desirable to undertake the move from coordinated sectoral management to integrated ocean and coastal management and a suitable regulatory mechanism /scheme would need to be established to facilitate proper implementation and the monitoring of indicators. In the short to medium term, the improvement of coordinated sectoral management will strengthen South Africa's ability to give increasing effect to her integrated coastal and ocean management responsibilities.

2. SCOPE OF WORK

2.1. Objectives of consultancy:

To develop three draft integrated Oceans and Coastal Local Plans in the following three (3) municipalities: eThekweni Metropolitan, King Cetshwayo and uMkhanyakude District Municipalities in the province of KwaZulu Natal.

These plans should contribute to advancing the Land – Sea Interactions approach within the spatial planning context in South Africa.

2.2. Specific focus

To achieve the objectives of the consultancy, the consultant is expected to:

- a) Conduct strategic literature reviews of planning instruments, schemes and the socio-economic profile of the affected municipalities.
- b) Undertake analysis of existing spatial planning frameworks, strategies and plans within the three (3) municipalities in the context of provincial or national frameworks.
- c) Facilitate stakeholder consultations and engagements with both government stakeholders and communities within the three (3) municipalities.
- d) Development of an online web base system for data management, storage and dissemination (where systems are available, make use of the available tools).
- e) Develop three (3) draft integrated Oceans and Coastal Local Plans.

3. SPECIFIC ACTIVITIES AND OUTPUTS

The consultancy is expected to undertake the following activities and outputs.

- 3.1. Strategic literature reviews of planning instruments, schemes and the socio-economic profile of the affected municipalities:
 - a) A detailed local and international literature review addressing coastal zone planning and management with case studies aiming at “good practice” in Land – Sea Interactions aimed at sound municipal spatial planning tools and practice.
 - b) Provide concepts that facilitate better spatial planning based on the literature review and representative pilot study areas.
 - c) A strategic analysis of existing planning instruments available and initiatives undertaken in SA and particularly in KZN Province.
- 3.2. Undertake analysis of existing spatial planning frameworks, strategies and plans within the three (3) municipalities.
 - a) Undertake analysis and review of the existing spatial development frameworks, local economic development plans, integrated development plans of the affected municipalities.
 - b) Undertake analysis and review of various spatial planning tools, plans and schemes provided for in the land use, coastal and marine legislations (ICM Act, MSP Act, SPLUMA).
 - c) Undertake analysis and review of key sector plans and strategies at both Provincial and National level that are of relevance to the project objectives.
 - d) Undertake analysis and review of areas of development constraints and opportunities and the strategic features informing such constraints and opportunities.
 - e) Undertake analysis and review of areas requiring special attention, diversification or development of cultural, historical and aesthetic significance within the coastal zones.

- 3.3. Development of an online web-based system for data management, storage, and dissemination (where systems are available, make use of the available tools).
- a) Data collection from all sources (communities and government stakeholders) through workshops and questionnaires.
 - b) Online interactive tool to manipulate data and produce outputs to assist in scenario planning.
 - c) Development/ make use of existing pressure Matrix template to assist decision makers with compatibilities and tradeoffs.
 - d) Development of monitoring and implementation tool for progress and accountability.
- 3.4. Develop three (3) drafts integrated oceans and coastal local plans. In doing so, the following will be undertaken:
- a) Make use of identified and prioritized pilot study areas for implementation of the demonstration project.
 - b) Contribute to relevant Policy Harmonization and Management Reforms towards improved coastal and ocean governance.
 - c) Facilitate stakeholder consultations and engagements with both government stakeholders and communities within the three (3) municipalities.
 - d) Undertake three (3) training capacity development workshops for community members on land - sea interactions planning (1 workshop per each identified site; 50 people in each municipality).
 - e) Capacity building dialogue on land – sea interactions planning for 50 personnel (government officials and institutions “both technical and management”). Dialogue session for approximately three (3) days.
 - f) Provide a regional best practice example for implementing national priorities about the governance of coastal and marine ecosystem and governance.

4. EXPECTED OUTPUTS

4.1. Expected Outputs:

- Inception Report
- Strategic Literature review documents produced (X3 documents).
- Situational Analysis document developed (X3 documents).
- Conduct stakeholder engagement (X3 meetings) and reports.
- Develop /or make use of web base information system / tool and pressure Matrix template.
- Develop three (3) draft integrated Oceans and Coastal Local Plans for the following municipalities:
 - eThekweni Metropolitan;
 - King Cetshwayo; and
 - uMkhanyakude District Municipalities.
- 1 x close out report to be submitted to DFFE and BCC

The consultancy is expected to start from July 2022 – June 2023. Project Duration (12 months)

5. QUALIFYING REQUIREMENTS FOR THE CONSULTANT/FIRM

5.1. Eligibility

The consultant should be a South African Revenue Services (SARS) registered entity or individual(s) who meet the criteria in 5.2.

Tenders will only be considered provided that all the documentation as specified in Appendix A and B of this document have been supplied.

5.2. Qualifications and Competencies of Consultant(s)

The consultant is required to have the following qualifications and expertise:

- A degree / diploma or post graduate degree in Town and Regional Planning, Development Planning, Spatial Planning.
- Proven experience in Town and Regional Planning, Spatial Planning and Land Use Management.

- Experience in the field of planning, stakeholder engagements and project management.
- Well-developed analytical and reporting skills;
- Good command of spoken and written English language; and
- A Professional, registered in terms of the relevant Profession Act to assume a project management role.

The consultant, through the guidance of the DFFE, must interact with, among others:

- Fisheries resource management;
- Social science professionals/ scientists;
- Economic professionals/ scientists
- Heritage and cultural professionals/ scientists;
- Environmental Scientists.
- Coastal Managers, planners and policy developers
- Community representatives.

Core Competencies:

- Ability to produce high quality outputs in a timely manner while understanding and anticipating the evolving needs of the DFFE;
- Strong organizational skills;
- Ability to work independently;
- Willingness to learn and share lessons learned with the Region;
- Sound judgement, strategic thinking and ability to manage competing priorities;
- Display cultural, gender, nationality sensitivity, understanding and adaptability;
- Transformation and empowerment of youth, woman and people with physical disabilities.

6. ADDITIONAL REQUIREMENTS

6.1. Evaluation of tenders

The contract will be awarded from the qualifying tenders as per the following criteria:

- a) Responsiveness and compliance with tender requirements; and
- b) Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the tender proposal. In this regard, the respective weight of the proposals are as follows:
 - i. Technical Criteria weight is 70%
 - ii. Financial Criteria weight is 30%

Criteria	Weight	Max. Point
Technical Competence (based on CV, Proposal and interview (if required))	70%	100
Knowledge and Understanding of Development Planning and Spatial Planning in South Africa		25%
A detailed project plan with intermediate and final outputs and identified timeframes/ milestones; Proposed Methodology; Management of the project		30%
Previously disadvantaged individual/ entities, young professionals and women		15%
Financial (Affordable Offer)	30%	30%
Total Score	Technical Score 70% + Financial Score 30%	

6.2. Modification of terms

The DFFE and BCC reserve the right to add, modify or omit certain portions of the tender scope at any time at its sole discretion. This includes the right to cancel this tender at any time prior to entering into a contract with the successful bidder.

6.3. Tender award

The contract will be awarded to a successful bidder within ten (30) days of closing of this tender and the successful bidder will commence work within one (1) week from the date of signature, by all parties.

6.4. Prime contractor relationship

The successful bidder will enter into a contract / agreement in line with processes and protocols of the BCC Secretariat.

6.5. Confidentiality

- a) Tenders submitted will not be revealed to any other bidders.

- b) The DFFE and BCC reserves the right to seek clarification or verification of any information contained in the tenders.
- c) All information pertaining to the DFFE and BCC obtained by the bidder as a result of participation in this tender is confidential and must not be disclosed without written authorisation from the Executive Secretary of BCC and Minister of DFFE.

6.6. Ownership of data

All information with reference to this tender, submitted to the DFFE and BCC becomes the property of DFFE. Any data of whatever nature resulting from the provision of the Products and Services shall be the property of DFFE and may be used by DFFE without restriction.

7. SUBMISSION OF PROPOSALS/BIDS

The deadline for the submission of tenders is **04 July 2022 at 16h00**.

The Proposal shall comprise the following documents:

- a) Technical Component
- b) Financial Component

The Proposals should be emailed to Ms. Laimy Brown at laimy@benguelacc.org and for technical enquiries, please consult Mr Potlako Khati at pkhati@dffe.gov.za

The BCC may decide to reserve the right to annul the tendering process and not award the contracts. The Financial Proposal should remain **valid for 90 (ninety) days** from the tender closing date.

DFFE and the BCC reserve the right to annul the tender process and not award the contract.

8. APPENDICES

Bidders must address all the issues and requirements which appear in this section.

8.1. Appendix A: Technical proposal

- a) Understanding of the assignment

A detailed proposal indicating a clear understanding of the Scope of Work and the methodology to be applied.

b) Specific requirements

- i. A one-page cover letter of introducing the consultant(s), signed by the person authorised to bind the bidder to statements made in the proposal.
- ii. Complete CV of the consultant(s), six (6) months certified qualifications and other documentation in support of the CV.
- iii. Proof of technical knowledge or qualifications or experience of staff that will carry out the work as specified in the deliverables
- iv. A Profile of the Company / Consultancy Firm / Consortium / Individual(s).
- v. All bidders are required to clearly state the name of the Primary Party with whom the BCC Secretariat will enter into an Agreement.
- vi. All bidders are required to submit a SARS pin or tax number
- vii. Description of role or element of the proposal to be fulfilled by any third-party and the full contact details of any third-parties involved in the proposal (if applicable).

8.2. Appendix B: Financial proposal

a) Schedule of costs / financial proposal must take the following format:

- i. The total cost of the proposal (best and final offer).
- ii. All prices must be quoted including VAT, where applicable.
- iii. The BCC shall cover all workshops, travel and subsistence costs (those should be excluded from the proposal)
- iv. A breakdown of the pricing and cost components for Services set out in this invitation to tender should be in line with the deliverables / output and time frame.

8.3. General information

- a) Bidders are solely responsible for their own costs in preparing the tender.
- b) Payments for all products and services (professional fees and reimbursements) covered by this project shall be made within 30 (thirty) days subject to receipt of appropriate invoices, the satisfactory completion of work, and adherence to BCC policies.
- c) The BCC shall not be liable for any losses, damages, costs, charges or expenses caused by defects or damage to the service provider's equipment and supplies.
- d) DFFE and the BCC may decide to reserve the right to add, modify or omit certain portions of the proposal.

For administrative enquiries, contact Ms. Laimy Brown at laimy@benguelacc.org and for technical enquiries, please consult Mr Potlako Khati at pkhati@dffe.gov.za